

Mar Lee School

Home of the Bearcats

“The Best CHOICE”

SUPERINTENDENT/PRINCIPAL OF SCHOOLS JOB POSTING

The Board of Education of the Mar Lee School is conducting a search for its next superintendent/principal. It is expected the superintendent will be in place as soon as possible, but not later than January 1, 2020.

About the District

Mar Lee School is located in Southwest Michigan, in Calhoun County. Mar Lee School is conveniently located five miles east of Marshall, seven miles west of Albion, and just two miles from I-94. From its beginning in the merger of eight one-room schoolhouses, Mar Lee School has preserved a tradition of attention to the individual student in a nurturing and supportive environment. Mar Lee School was founded in 1963 when small schoolhouses in the southern Michigan townships of Marengo and Lee were merged at the present campus. Mar Lee provides a strong academic foundation from Kindergarten through eighth grade.

The school provides a well-rounded education, focusing on participation, service, and responsibility. Mar Lee’s success is demonstrated in the strong performance of students in the state assessment program and in the outstanding performance of its graduates at the high school level. We currently have approximately 325 students enrolled and more than 60% of those are schools of choice students.

Points of Pride

Mar Lee School was in the Top Ten Academic State Champion’s for 2018. We have a personalized environment with experienced staff. Currently we have 14:1 certified staff ratio. Along with having smaller class sizes, our teachers and staff go above and beyond to provide exciting opportunities that you cannot find in other schools. Participation in athletics, running club, Girls on the Run, drama club, robotics, gardening club, ski club, after school tutoring, engineering and a host of other extracurricular activities enhance student learning by developing lifelong learning skills. There is Standards-Based Grading in place for the Elementary grades, with effective Positive Behavior Supports (PBS) throughout the school. We also have an SOS after school tutoring program established with highly qualified staff in place. Several of our staff are trained in Medical Emergency Response Training (MERT).

District Demographics

Enrollment: 325
Instructional Staff: 22
Office Staff: 2

Support Staff: 19
Administrators: 1
Foundation Grant: \$7,871
Non-Homestead Levy: 18.0000mills
State Equalized Value: \$117,845,734
Budgeted Expenditures: \$3,196,745
Projected Fund Balance: \$245,854 (7.69%)

Selection Criteria

- Michigan Administrative Certificate, or equivalent
- Minimum of a Master's Degree in Educational Leadership/Curriculum, or equivalent
- Minimum of three years successful experience building principal or central office experience preferred
- The Mar Lee School Board has determined that the following criteria are those which are the most highly sought in a new superintendent:
 - ✓ Exemplifies the highest level of personal and professional ethics, personal integrity and trust
 - ✓ Is a visionary leader and innovator with the ability to engage all stakeholders in pursuit of a clearly defined set of goals for the district
 - ✓ Is an actively engaged and visible leader in the schools and the community
 - ✓ Possesses strong team-building skills - capable of engaging the entire school community in a positive and proactive manner
 - ✓ Has effective communication skills (speaking, writing and listening) with excellent interpersonal, public relations and marketing skills
 - ✓ Treats all people with respect and dignity – understands the dynamics of a socio-economically diverse community
 - ✓ Demonstrates a decision making model that revolves around what is best for all students
 - ✓ Experience in bond and/or sinking fund campaigns; and utilization of such funding
 - ✓ Is dedicated to educational excellence, continuous improvement and the success of all students
 - ✓ Is a data-driven, research-based decision maker
 - ✓ Has successful teaching and administrative experience reflecting a record of success in multiple positions of increasing responsibility
 - ✓ Has demonstrated knowledge of and experience with best practices in the areas of: curriculum, instruction, and assessment
 - ✓ Has knowledge of and/or experience in public school finance and fiscal management
 - ✓ Has demonstrated success in human resource management including collective bargaining, contract administration and employment practices
 - ✓ Has established a track record of direct involvement with, and knowledge of, the politics of public education at the local, state and federal levels
 - ✓ Exemplifies proven leadership ability with skills in:
 - Creative problem solving
 - Intelligent risk taking
 - Collaboration and collaborative decision making
 - Systems thinking and visioning
 - ✓ Shows a good understanding of facilities and operations management as well as a commitment to proper care and maintenance programs.

Salary and Contract Information

- The Board will offer a regionally competitive comprehensive, multi-year contract with a salary commensurate with experience.

Application Procedure

- Interested candidates should complete and submit the Michigan Leadership Institute on-line application found at www.mileader.com or <http://www.applitrack.com/mileader/onlineapp>
- Completed on-line applications must be submitted no later than 4:00 PM on Monday, September 2, 2019.
- No “hard copy”, fax or emailed copies accepted. All materials will be treated confidentially through the screening process only upon the written request of the candidate.
- All questions regarding the search should be submitted to David Killips, Regional President, Michigan Leadership Institute, 734-320-6572, dkkillips@gmail.com.

Applicants are advised not to make direct contact with any member of the Board of Education.

Search Timeline

- Application deadline – 4:00 PM, Monday, September 2, 2019
- Selection of candidates for first interviews – September 10, 2019
- 1st Round Interviews – September 16, 17 and 18, 2019
- Second Round Interviews – September 23, 2019
- Site or in-district visit - To be determined
- Tentative Starting Date – To be determined

The Board may make exceptions to this profile, process and/or timeline to ensure selection of the best possible candidate. The services of Michigan Leadership Institute have been secured to assist the Board in the search process and in the screening of candidates. The Board of Education will make all decisions with respect to process, evaluation of candidates, and appointment of the successful candidate.

Board of Education

David Ousley, President
Dave Fountain, Vice-President
Kent VanSickle, Treasurer

Mike Hoffman, Secretary
Ed Zona, Trustee

The superintendent search will be conducted with due regard to the Michigan Open Meetings Act (Public Act 267 of 1976) requirement of open meetings for all public body deliberations, decisions and interviews.